

Entry Level Employment Application (Quick Apply)

Thank you for your interest in working for Goodwill Industries. Our goal is to hire people who desire to grow with us and help make Goodwill and those we serve a success. Goodwill Industries of the Inland Northwest is an Equal Opportunity Employer. Please be aware, we may conduct background checks and other screenings to determine fitness for employment.

Applicant Information

Last Name _____ First Name _____ MI _____

Present Street/Mailing Address _____ Unit# _____

City _____ State _____ Zip _____

Former Street/Mailing Address _____ Unit# _____

City _____ State _____ Zip _____

Phone _____ Email _____

Date Available _____ ☐ Full time ☐ Part time ☐ Temporary

Position applied for _____

Schedule you will be available to work:

☐ Mornings ☐ Afternoons ☐ Evenings

SUN	MON	TUE	WED	THUR	FRI	SAT	HOLIDAYS

Please answer the following questions:

How did you hear about Goodwill? ☐ Radio ☐ Walk in ☐ Internet Posting ☐ Facebook ☐ Other _____☐ Employee (name): _____Are you over the age of 18? ☐ Yes ☐ NoCan you provide the required documents that authorize you to work in the US? ☐ Yes ☐ NoHave you applied to work with us before? ☐ Yes ☐ No If so, when? _____Have you worked at Goodwill before? ☐ Yes ☐ No If so, when? _____Do you have family or relatives working at Goodwill? ☐ Yes ☐ No If so, who? _____

Education/Training

High School/GED _____ Did you graduate? ☐ Yes ☐ No

City/State _____

Other _____ Years _____ BEGIN / END Did you graduate? ☐ Yes ☐ No

City/State _____

College _____ Years _____ BEGIN / END Did you graduate? ☐ Yes ☐ No

City/State _____

Previous Employment (Last 10 years)

Most Recent From: ___ to: _____ Reason for leaving: _____ May we contact this employer? ☐ Yes ☐ No
Company: _____ Phone: (____) _____
City/State: _____ Supervisor: _____
Job Title: _____ Responsibilities: _____

Previous From: ___ to: _____ Reason for leaving: _____ May we contact this employer? ☐ Yes ☐ No
Company: _____ Phone: (____) _____
City/State: _____ Supervisor: _____
Job Title: _____ Responsibilities: _____

Previous From: ___ to: _____ Reason for leaving: _____ May we contact this employer? ☐ Yes ☐ No
Company: _____ Phone: (____) _____
City/State: _____ Supervisor: _____
Job Title: _____ Responsibilities: _____

Disclaimer and Signature

Please read and sign only if you agree to stated terms.

I authorize this employer to investigate my background thoroughly and agree to assist in such investigation. I release and hold harmless and promise not to claim damages from any of my prior employers listed above for providing information. I also understand that employment may be conditioned upon an investigation into criminal convictions on record with local, state, or federal law enforcement authorities.

Employment with Goodwill is voluntarily entered into, and as such, employees are free to resign at any time with or without advance notice. Likewise, Goodwill is free to terminate the employment relationship with or without advance notice and with or without cause. The employment relationship is strictly one of employment at will.

I understand this application is NOT A CONTRACT.

Goodwill wants you to know that reference checking is an important part of our hiring process. In addition to contacting the persons you furnished as references, we may also contact other business associates, acquaintances, and friends.

We ask all references a series of questions about work experience, character, personal habits, educational background, and personality. In some cases, we ask an outside firm to check references.

I voluntarily consent to allow Goodwill Industries of the Inland Northwest or any of its officers, employees, or agents to check my references by contacting any person who they deem to be an appropriate reference. I understand that these questions may be about my personal or educational background, work experience, character, and personality.

Signature: _____ Date: _____

If someone helped you fill out this form, who was it? _____ Relationship: _____

Goodwill industries of the Inland Northwest is an equal opportunity employer, pledged to provide equal employment opportunities including promotion, pay, work assignment, and workplace opportunities without regard to race, age, color, creed, sex, religion, marital status, familial status, sexual orientation, national origin, veteran's status, the presence of any sensory, mental or physical handicap, or disability, upon the use of a trained dog guide or service animal by a disabled person, or upon any other lawfully protected status, or any other basis prohibited by local, state or federal law. Goodwill industries of the inland northwest follows and, in some respects, may exceed title vii of the civil rights act of 1964 as well as applicable, federal, state, and local law.